

IQAC

Minutes of meeting

A:Y-2019-20

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MAHATHI COLLEGE
for Innovative Learning

MAHATHI COLLEGE OF PHARMACY

(Approved by AICTE, PCI, New Delhi & Affiliated to JNTUA, Ananthapuramu)

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THE SEVENTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

(A. Y. 2019-20)

Date: 24.04.2020, Time: 11:00 A.M., Venue: Principal's Board Room

AGENDA

Agenda

1. Review of minutes of 6th IQAC Meeting.
2. Action taken report on the decisions of the previous meeting.
3. Improving the use of ICT in teaching, evaluation and administrative process.
4. To sustain the Industry-Institute Interaction through Membership & MoU's by conducting various activities through them.
5. Encouraging research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.
6. To discuss about increasing the extension activities useful to the nearby area /society.
7. To discuss about the placement activities by strengthening the corporate relations.
8. Any other Issues with the special permission of the chair.



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Ref No.: MCPM/IQAC/2019-20/07

Date: 24/04/2020

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Seventh Meeting

Meeting 7 – 24.04.2020

The 7th IQAC meeting for Academic Session 2019-20 was held on 24th April 2020. The following members attended the meeting.

S. No	Name	Designation	Signature
1.	Dr. Lakshminarasiah	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Mr. G. Gopi	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. G. Vemkata Swamy	Librarian	
10.	Mr. S. Chota Reddy	Student member	
11.	Mr. S. Baba Fakruddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

The Chairperson welcomed the members for the seventh meeting followed by review presentation made by Coordinator of IQAC.

The following points were discussed in the meeting:



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Agenda 1: Review of minutes of 6th IQAC Meeting

Resolution: The 6th IQAC meeting was held on 28th September 2019 at 2:00 p.m. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting of were approved by the IQAC members.

Agenda 2: Action taken report on the decisions of the previous meeting 6th IQAC Meeting

Resolution:

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	To take review of existing software system	Institute plan to develop in house ERP Module for integrating all academic and administrative activities.
3.	To continue the Industry-Institute Interaction through Membership & MoU's	Memberships were renewed and MoU were signed.
4.	To focus on Improving Teaching learning skills of the faculties	Various Faculty and staff development programs such as FDP were organized.
5.	To enhance the Research culture activities to be carried out.	Various research works carried out and published in reputed journals.

Above action taken report is noted by all the IQAC Members.

Agenda 3: Improving the use of ICT in teaching, evaluation and administrative process.

Resolution: After taking rigorous review of existing Module, it is decided need to go for Institute level designed Module. Institute is working on ERP Module for integrating all academic and administrative activities.

Agenda 4: To endure the Industry-Institute Interaction through Membership & MoU's by conducting various activities through them.

Resolution: Further discussion is made on enhancement of the Industry-Institute Interactions by increasing memberships and MoUs. All this will be useful for students as well as for Institutional overall growth. It is decided to plan activities to be initiated for Industry Interaction.



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Agenda 5: Encouraging research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.

Resolution: This year we are planning to fetch the grant from various funding agencies. Our major focus should be to get the funding for Major Projects. For generating awareness among the students we are encouraging & promoting our undergraduate students to do the projects of such a level to file the Patents.

Agenda 6: To discuss about the strengthening of Entrepreneur Development Cell and its future activities.

Resolution: Proper guidance will be given to the students to become entrepreneur.

Agenda 7: To discuss about the placement activities by strengthening the corporate relations.

Resolution: Discussed the planning about special efforts such as planning various training programs. Many students are placed through campus drive and few are in process.


Agenda 8: Any other Issues with the special permission of the chair: NIL

IQAC Coordinator proposed the date for the next meeting and unanimously decided in the Third week of October 2020. The meeting ended with formal vote of thanks by IQAC Coordinator.


Coordinator (IQAC)

CC:

1. All committee members
2. Office


Principal
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THE SIXTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

(A. Y. 2019-20)

Date: 28.09.2019, Time: 2:00 P.M., Venue: Principal's Board Room

AGENDA

Agenda

1. Review of minutes of 5th IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To continue the Industry-Institute Interaction through MoU' s
4. To focus on Improving Teaching learning skills of the faculties
5. To enhance the Research culture activities to be carried out.
6. Any other points come out during the discussion.



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Ref No.: MCPM/IQAC/2019-20/06

Date: 28/09/2019

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Sixth Meeting

Meeting 6 – 28.09.2019

The 6th IQAC meeting for Academic Session 2018-19 was held on 28th September 2019. The following members attended the meeting.

S. No	Name	Designation	Signature
1.	Dr. Lakshminarasaiiah	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Mr. G. Gopi	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. G. Vemkata Swamy	Librarian	
10.	Mr. S. Chota Reddy	Student member	
11.	Mr. S. Baba Fakruddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

The Chairperson welcomed the members for the sixth meeting followed by review presentation made by Coordinator of IQAC.



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The following points were discussed in the meeting:

Agenda 1: Review of minutes of 5th IQAC Meeting

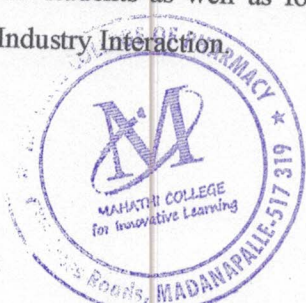
The 5th IQAC meeting was held on 24th March 2019 at 2:00 p.m. The minutes of meeting were readout by chairman and discussed by all IQAC members. These minutes of meeting of were approved by the IQAC members.

Agenda 2: Action taken report on the decisions of the previous meeting 5th IQAC Meeting

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	To make regular follow up of E-Governance in administration for Administrative reforms	Software is implemented in all the departments and Administration for Faculty Profile, Student data, Lesson Plan and administrative activities. A review of performance of ERP system is required to be taken at regular intervals.
2.	To take regular follow up of activity conducted under EDC	Entrepreneurship Awareness camp is conducted.
3.	To discuss the Report cum feedback of External Academic Administrative Audit	The points of External Academic Administrative Audit were discussed in the HOD Meeting for further improvements.
4.	To focus on Improving Teaching learning skills of the faculties	All faculties are using various ICT Tools for teaching learning process. Faculties are encourage to attend various STTP/Workshops/Conferences for improvements of Teaching Learning Skills.
5.	To review the status and audits on Eco-friendly measures include steps to reduce consumptions of electrical energy	The eco-friendly measures such green audit and replacement by LED tube lights is already implemented. Further stress is given on optimizing the use of electricity.

Agenda 3: To continue the Industry-Institute Interaction through Membership & MoU's

Enhancement of the Industry-Institute Interactions by increasing memberships and MoUs. This will be useful for students as well as for Institutional overall growth. It is decided to plan activities to be initiated for Industry Interaction.



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Agenda 4: To focus on Improving Teaching learning skills of the faculties

The Coordinator of IQAC, raised the point about strengthen the activities related to teaching learning enhancement. All the HOD's agreed to conduct various Faculty and Staff Development Programs.

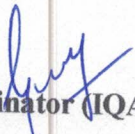
Agenda 5: To enhance the Research culture activities to be carried out.


All HOD's are decided to plan workshops on IPR. It is decided to file the Patents in the coming academic session. It is also decided to encourage the faculties to apply for various research agencies for funding and also for publications of research articles in reputed journals.

The conclusions of the meeting and proposed action plan (September 2019 – April 2020)

1. It is emphasized to develop the institute level software for academic and administrative reforms.
2. Focus to be given for increasing the Industry Institute Interaction.
3. To arrange the STTP/ Workshops/SDP for Improving teaching learning skill.
4. It is decided to apply for various funding agencies for research work and also apply for filling Patents.

IQAC Coordinator proposed the date for the next meeting and unanimously decided in the Second week of April 2020. The meeting ended with formal vote of thanks by IQAC Coordinator.


Coordinator (IQAC)


Principal
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CC:

1. All committee members
2. Office

