

## 6.5.2: Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

- E. None of the above
- D. Any 1 of the above
- C. Any 2 of the above
- B. Any 3 of the above
- A. All of the above

## 6.5.2: Quality assurance initiatives of the institution

**6.5.2.1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**

**IQAC**

**Minutes of meeting**

**A:Y-2021-22**



MAHATHI COLLEGE  
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# MAHATHI COLLEGE OF PHARMACY

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## THE TWELFTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) (A. Y. 2021-22)

Date: 21.11.2022, Time: 1:00 P.M. to 3:00 PM, Venue: Principal Cabin

### AGENDA

#### Agenda

1. Review of minutes of 11<sup>th</sup> IQAC Meeting and subsequent action taken.
2. Any other point with permission from the chair.



*peep*  
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Ref No.: MCPM/IQAC/2021-22/12

Date: 21/11/2022

## Internal Quality Assurance Cell (IQAC) Minutes of IQAC twelfth Meeting

### Meeting 12 – 21.11.2022

The 12<sup>th</sup> IQAC meeting for Academic Session 2021-22 was held on 21<sup>st</sup> November 2022. The following members attended the meeting.

S. No	Name	Designation	Signature
1.	Dr. P.K. Prakash Reddy	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Dr. M. Maneesh Kumar Reddy	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. k. Sreenivasulu	Librarian	
10.	Ms. G. Jyoshna	Student member	
11.	Mr. S. Baba Fakruddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

The Chairperson welcomed the members for the twelfth meeting followed by a review presentation made by Coordinator of IQAC.

The following points were discussed in the meeting:



21/11/2022  
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## Agenda 1: Review of minutes of 11<sup>th</sup> IQAC Meeting and subsequent action taken

**Resolution 1:** The 11<sup>th</sup> IQAC meeting was conducted on 14<sup>th</sup> July 2022 at 1:00 p.m. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	Review of Academic Result and Action plan for improvement.	<b>Action Taken -</b> It is discussed to further enhance the quality of material in AY 2022-23.
2.	Resources and Infrastructure requirement	<b>Action Taken -</b> The draft is prepared and it would be put before the management for discussion.

Above action taken report is noted by all the IQAC Members.

## Agenda 2: Resources and Infrastructure requirement

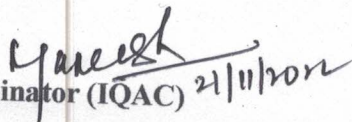
**Resolution:** The purchase process for laboratory equipment is on the way.


## Agenda 3: Any other point with permission from the chair.

### Resolution:

Our Institute has adapted remarkable change.

IQAC Coordinator, proposed the vote of thanks to all IQAC members.

  
Coordinator (IQAC) 21/11/2022

  
Principal  
PRINCIPAL  
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MADANAPALLE, Chittoor (Dt.) - 517 319

CC:

1. All committee members
2. Office



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**THE ELEVENTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
(A. Y. 2021-22)

**Date: 14.07.2022, Time: 1:00 P.M. to 3:00 PM, Venue: Principal Cabin**

**AGENDA**

**Agenda**

1. Review of minutes of 10<sup>th</sup> IQAC Meeting and subsequent action taken.
2. Resources and Infrastructure requirement
3. Any other point with permission from the chair.



*Principal*  
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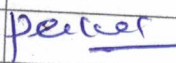
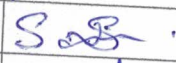
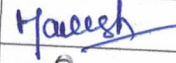


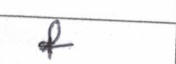



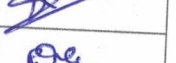
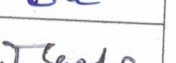
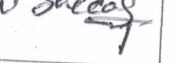

Ref No.: MCPM/IQAC/2021-22/11

Date: 14/07/2022

**Internal Quality Assurance Cell (IQAC)**  
**Minutes of IQAC Eleventh Meeting**

**Meeting 11 – 14.07.2022**


The 11<sup>th</sup> IQAC meeting for Academic Session 2021-22 was held on 14<sup>th</sup> July 2022. The following members attended the meeting.

S. No	Name	Designation	Signature
1.	Dr. P.K. Prakash Reddy	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Dr. M. Maneesh Kumar Reddy	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. k. Sreenivasulu	Librarian	
10.	Ms. G. Jyoshna	Student member	
11.	Mr. S. Baba Fakhruddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

The Chairperson welcomed the members for the eleventh meeting followed by a review presentation made by Coordinator of IQAC.

The following points were discussed in the meeting:



  
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**Agenda 1: Review of minutes of 10<sup>th</sup> IQAC Meeting and subsequent action taken**

**Resolution 1:** The 10<sup>th</sup> IQAC meeting was conducted on 17<sup>th</sup> January 2022 at 1:00 p.m. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	Review of Academic Result and Action plan for improvement.	<b>Action Taken -</b> Taking into view the experience in the previous academic year, the institute has a database for video lectures and online teaching material. It is discussed to further enhance the quality of material in AY 2022-23.
2.	Resources and Infrastructure requirement	<b>Discussion -</b> The institute would work for the requirements of developing the laboratories, procurement of equipment and books, etc <b>Action Taken -</b> The draft is prepared and it would be put before the management for discussion.

Above action taken report is noted by all the IQAC Members.

**Agenda 2: Resources and Infrastructure requirement**

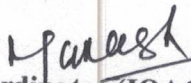
**Resolution:** It is proposed to work out the expenditure of shifting and put it before the management for approval. The purchase process for laboratory equipment is on the way.


**Agenda 3: Any other point with permission from the chair.**

**Resolution:**

Our Institute has adapted remarkable change and shifted to an online platform to the fullest extent.

IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of November 2022.

  
Coordinator (IQAC) 14/1/2022

  
Principal 14/1/2022  
**PRINCIPAL**  
MAHATHI COLLEGE OF PHARMACY  
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MADANAPALLE, Chittoor (Dt.) - 517 319

CC:

1. All committee members
2. Office





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**THE TENTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
(A. Y. 2021-22)

**Date: 17.01.2022, Time: 1:00 P.M. to 3:00 PM, Venue: Principal Cabin**

**AGENDA**

**Agenda**

1. Review of minutes of 9<sup>th</sup> IQAC Meeting and subsequent action taken.
2. Review of Academic Result and Action plan for improvement.
3. Resources and Infrastructure requirement
4. Any other point with permission from the chair.



*Principal*  
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Ref No.: MCPM/IQAC/2021-22/10

Date: 17/01/2022

## Internal Quality Assurance Cell (IQAC) Minutes of IQAC Tenth Meeting

### Meeting 10 – 17.01.2022

The 10<sup>th</sup> IQAC meeting for Academic Session 2021-22 was held on 17<sup>th</sup> Jan 2021. The following members attended the meeting.

S. No	Name	Designation	Signature
1.	Dr. P. K. Prakash Reddy	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Mr. G. Gopi	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. k. Sreenivasulu	Librarian	
10.	Ms. G. Jyoshna	Student member	
11.	Mr. S. Baba Fakruddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

The Chairperson welcomed the members for the tenth meeting followed by a review presentation made by Coordinator of IQAC.

The following points were discussed in the meeting:

### Agenda 1: Review of minutes of 9<sup>th</sup> IOAC Meeting and subsequent action taken

**Resolution 1:** The 9<sup>th</sup> IQAC meeting was conducted on 9<sup>th</sup> July 2021 at 1:00 p.m. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.



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Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	Review of Academic Result and Action plan for e-Learning activities	The institute is involved in an online Learning Management System (LMS). It is discussed to strengthen the
2.	E-AQAR Submission and Difficulties	<b>Action Taken -</b> All criteria in charges / members would refer to the single shared folder for data collection.

Above action taken report is noted by all the IQAC Members.

### **Agenda 2: Review of Academic Result and Action plan for improvement.**

**Resolution:** A review of results of Exams was taken. The result has increased marginally. It is discussed that the institute has to adapt online teaching-learning methodologies. In the previous semester, various initiatives were taken such as sharing of conduction of classes in online mode, sharing of recorded video lectures, additional teaching materials, e-books, etc.

### **Agenda 3: Resources and Infrastructure requirement**

**Resolution:** It is discussed that the institute would work for the requirements of developing the laboratories, procurement of equipment and books, etc

### **Agenda 6: Any other point with permission from the chair.**

**Resolution:**

#### **(a) Initiating activities for NIRF ranking**

The preliminary activities are initiated by appointing the faculties as criterion in-charge. The faculties would prepare self analysis for the assigned criteria in consultation with other faculties and HOD and the further workout on the requirements.

Updation of IQAC committee was accepted and IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of July 2022.

Coordinator (IQAC)

CC:

1. All committee members
2. Office

*P. S. S. S.*  
Principal 17/11/22  
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## THE NINTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) (A. Y. 2021-22)


Date: 09.07.2021, Time: 1:00 P.M. to 3:00 PM, Venue: Principal Cabin

### AGENDA

#### Agenda

1. Review of minutes of 8<sup>th</sup> IQAC Meeting and subsequent action taken.
2. Review of Academic Result and Action plan for improvement.
3. Resources and Infrastructure requirement.
4. Status of Research Projects, Future Plan.
5. Review of Industry Institute Interaction and Student's Placement.
6. E-AQAR Submission and Difficulties.
7. Any other point with permission from the chair.



  
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Ref No.: MCPM/IQAC/2021-22/09

Date: 12/07/2021

## Internal Quality Assurance Cell (IQAC) Minutes of IQAC Ninth Meeting

### Meeting 9 – 11.07.2021

The 9<sup>th</sup> IQAC meeting for Academic Session 2020-21 was held on 9<sup>th</sup> July 2021. The following members attended the meeting.

S. No	Name	Designation	Signature
1.	Dr. Lakshminarasaiiah	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Mr. G. Gopi	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. k. Sreenivasulu	Librarian	
10.	Ms. G. Jyoshna	Student member	
11.	Mr. S. Baba Fakruddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	


The Chairperson welcomed the members for the ninth meeting followed by a review presentation made by Coordinator of IQAC.

The following points were discussed in the meeting:

### Agenda 1: Review of minutes of 8<sup>th</sup> IQAC Meeting and subsequent action taken

**Resolution 1:** The 8<sup>th</sup> IQAC meeting was conducted on 5<sup>th</sup> Dec 2020 at 11:00 a.m. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.



  
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Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	To discuss AQAR of A.Y. 2019-20, its overall analysis and identifying areas for improvement.	A thorough discussion is made on the suggestions and Recommendations given by IQAC Committee members for overall development of the Institution.
2.	To enhance the overall research environment in the institute	Departments were required to initiate the funding for major and minor research projects from government and other funding agencies in the AY 2019-20.

Above action taken report is noted by all the IQAC Members.

**Agenda 2: Review of Academic Result and Action plan for e-Learning activities**

**Resolution:** A review of previous Academic years results were taken. It is discussed that for a few subjects, there is a need to improve the results. The institute has to adapt online teaching-learning methodologies. Various initiatives such as recorded video lectures, additional teaching materials, e-books, etc were taken by staff for conducting teaching-learning processes through online mode. However, for the next semester, it is decided to continue the online teaching-learning activities along with regular teaching activities as per the guidelines of University.

**Agenda 3: Resources and Infrastructure requirement**

**Resolution:** It is discussed that the institute would work for the requirements of laboratories, equipment, books and other academic resources for the courses for AY 2021- 22.

**Agenda 4: Status of Research Projects. Future Plan.**

**Resolution:** It is discussed that the institute needs to strengthen the R&D activities. Similar efforts are required in AY 2020-21 to further strengthen the R&D activities.

**Agenda 5: Review of Industry Institute Interaction and Student's Placement.**

**Resolution:** Several activities such as Industry-Institute Interaction, Personal interview and Group discussion practice sessions, Sessions for higher studies were planned in AY 2021-22.

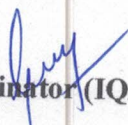
**Agenda 6: E-AOAR Submission and Difficulties**


**Resolution:** After completion of preparation of data, it would be put up for final review and approval.

**Agenda 7: Any other point with permission from the chair.**

**Resolution:** It is necessary to initiate activities in view of the NAAC accreditation process.

IQAC Coordinator, proposed the vote of thanks to all IQAC members. The next IQAC meeting is unanimously proposed in the month of December 2021.

  
Coordinator (IQAC)

  
Principal  
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CC:

1. All committee members
2. Office



**IQAC**

**Minutes of meeting**

**A:Y-2020-21**

IQAC

Minutes of meeting

A:Y-2020-21



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## THE EIGHTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

(A. Y. 2020-21)

Date: 05.12.2020, Time: 11:00 A.M., Venue: Principal's Board Room

### AGENDA

#### Agenda

1. Review of minutes of 7<sup>th</sup> IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To enhance the research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.
4. To start Center of Excellence in the departments.
5. To provide special efforts for improving On-Campus Placement.
6. Any other Issues with the special permission of the chair.



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Ref No.: MCPM/IQAC/2020-21/008

Date: 14/12/2020

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Eighth Meeting

#### Meeting 8 – 14/12/2020


The 8<sup>th</sup> IQAC meeting for Academic Session 2020-21 was held on 14<sup>th</sup> December 2020. The following members attended the meeting.

S. No	Name	Designation	Signature
1.	Dr. Lakshminarasaiiah	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Mr. G. Gopi	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. G. Vemkata Swamy	Librarian	
10.	Mr. S. Chota Reddy	Student member	
11.	Mr. S. Baba Fakruddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

The Chairperson welcomed the members for the eighth meeting followed by review presentation made Coordinator of IQAC.

The following points were discussed in the meeting:



  
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## Agenda 1: Review of minutes of 7<sup>th</sup> IQAC Meeting

**Resolution 1:** The 7<sup>th</sup> IQAC meeting was held on 24<sup>th</sup> April 2020 at 11:00 a.m. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting of were approved by the IQAC members.

## Agenda 2: Action taken report on the decisions of the previous meeting 7<sup>th</sup> IQAC Meeting

### **Resolution 2:**

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	Improving the use of ICT in teaching, evaluation and administrative process.	Various modules such as Attendance Management, Students Information System, Faculties Information System etc are implementing for smooth data collection and its analysis.
2.	To endure the Industry-Institute Interaction through Membership & MoU's by conducting various activities through them.	MoU's were signed and membership renewal
3.	Encouraging research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.	Institute also fetches the major and minor research projects.
4.	To discuss about the strengthening of Entrepreneur Development Cell and its future activities.	Our Faculty representatives have planned, which will then useful for the students of our Institute.
5	To discuss about increasing the extension activities useful to the society	Various activities conducted successfully for considering social responsibility of individuals.
6	To discuss about the placement activities by strengthening the corporate relations.	Various training programs are arranged. More than 50% of students are placed through campus drives.



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Above action taken report is noted by all the IQAC Members.

**Agenda 3 : To enhance the research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.**

**Resolution:** Various activities such as arranging workshops, writing research Proposals are planned. It is also decided to focus on various funding agencies for Major Research Grants. Final year students will be promoted to apply for granting patents, writing the research work and publish in reputed journals.

**Agenda 4: To start Center of Excellence in the departments.**

**Resolution:** A center of excellence is a team, a shared facility or an entity that provides leadership, best practices, research, support and/or training for a focus area for the students as well as for the faculties.

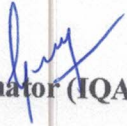
**Agenda 5: To provide special efforts for improving On-Campus Placement.**

**Resolution:** Various activities such as Personal interview practice session, Group discussion practice, Essay writing session, session's opportunities abroad for higher studies, sessions for higher studies etc are Proposed to conduct for our students.

**Agenda 6: Any other Issues with the special permission of the chair.**


**Resolution:** As quality initiatives it is proposed to develop a "Faculty Evaluation Form" which gives platform for all faculties to showcase their activities carried out during Academic Year. Faculties also get their weak area where they can work out for their own development.

IQAC Coordinator proposed the date for the next meeting and unanimously decided in the First week of June 2021. The meeting ended with formal vote of thanks by IQAC Coordinator.

  
Coordinator (IQAC)

CC:

1. All committee members
2. Office

  
Principal  
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MADANAPALLE, Chittoor (Dt.) - 517 319



**IQAC**

**Minutes of meeting**

**A:Y-2019-20**

IQAC

Minutes of meeting

A:Y-2019-20



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## THE SEVENTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

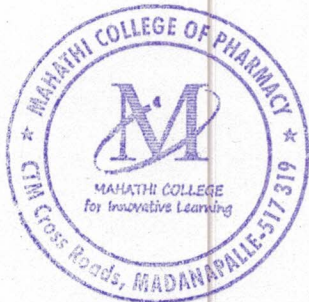
(A. Y. 2019-20)

Date: 24.04.2020, Time: 11:00 A.M., Venue: Principal's Board Room

### AGENDA

#### Agenda

1. Review of minutes of 6<sup>th</sup> IQAC Meeting.
2. Action taken report on the decisions of the previous meeting.
3. Improving the use of ICT in teaching, evaluation and administrative process.
4. To sustain the Industry-Institute Interaction through Membership & MoU's by conducting various activities through them.
5. Encouraging research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.
6. To discuss about increasing the extension activities useful to the nearby area /society.
7. To discuss about the placement activities by strengthening the corporate relations.
8. Any other Issues with the special permission of the chair.



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Ref No.: MCPM/IQAC/2019-20/07

Date: 24/04/2020

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Seventh Meeting

#### Meeting 7 – 24.04.2020

The 7<sup>th</sup> IQAC meeting for Academic Session 2019-20 was held on 24<sup>th</sup> April 2020. The following members attended the meeting.

S. No	Name	Designation	Signature
1.	Dr. Lakshminarasiah	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Mr. G. Gopi	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. G. Vemkata Swamy	Librarian	
10.	Mr. S. Chota Reddy	Student member	
11.	Mr. S. Baba Fakruddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

The Chairperson welcomed the members for the seventh meeting followed by review presentation made by Coordinator of IQAC.

The following points were discussed in the meeting:



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email : mahathicollegeofpharmacy@gmail.com

## Agenda 1: Review of minutes of 6<sup>th</sup> IQAC Meeting

**Resolution:** The 6<sup>th</sup> IQAC meeting was held on 28<sup>th</sup> September 2019 at 2:00 p.m. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting of were approved by the IQAC members.

## Agenda 2: Action taken report on the decisions of the previous meeting 6<sup>th</sup> IQAC Meeting

### **Resolution:**

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	To take review of existing software system	Institute plan to develop in house ERP Module for integrating all academic and administrative activities.
3.	To continue the Industry-Institute Interaction through Membership & MoU's	Memberships were renewed and MoU were signed.
4.	To focus on Improving Teaching learning skills of the faculties	Various Faculty and staff development programs such as FDP were organized.
5.	To enhance the Research culture activities to be carried out.	Various research works carried out and published in reputed journals.

Above action taken report is noted by all the IQAC Members.


## Agenda 3: Improving the use of ICT in teaching, evaluation and administrative process.

**Resolution:** After taking rigorous review of existing Module, it is decided need to go for Institute level designed Module. Institute is working on ERP Module for integrating all academic and administrative activities.

## Agenda 4: To endure the Industry-Institute Interaction through Membership & MoU's by conducting various activities through them.

**Resolution:** Further discussion is made on enhancement of the Industry-Institute Interactions by increasing memberships and MoUs. All this will be useful for students as well as for Institutional overall growth. It is decided to plan activities to be initiated for Industry Interaction.



  
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**Agenda 5: Encouraging research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies.**

**Resolution:** This year we are planning to fetch the grant from various funding agencies. Our major focus should be to get the funding for Major Projects. For generating awareness among the students we are encouraging & promoting our undergraduate students to do the projects of such a level to file the Patents.

**Agenda 6: To discuss about the strengthening of Entrepreneur Development Cell and its future activities.**

**Resolution:** Proper guidance will be given to the students to become entrepreneur.

**Agenda 7: To discuss about the placement activities by strengthening the corporate relations.**

**Resolution:** Discussed the planning about special efforts such as planning various training programs. Many students are placed through campus drive and few are in process.


**Agenda 8: Any other Issues with the special permission of the chair: NIL**

IQAC Coordinator proposed the date for the next meeting and unanimously decided in the Third week of October 2020. The meeting ended with formal vote of thanks by IQAC Coordinator.

  
Coordinator (IQAC)

CC:

1. All committee members
2. Office

  
Principal  
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## THE SIXTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

(A. Y. 2019-20)


Date: 28.09.2019, Time: 2:00 P.M., Venue: Principal's Board Room

### AGENDA

#### Agenda

1. Review of minutes of 5<sup>th</sup> IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To continue the Industry-Institute Interaction through MoU' s
4. To focus on Improving Teaching learning skills of the faculties
5. To enhance the Research culture activities to be carried out.
6. Any other points come out during the discussion.



  
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Ref No.: MCPM/IQAC/2019-20/06

Date: 28/09/2019

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Sixth Meeting

#### Meeting 6 – 28.09.2019

The 6<sup>th</sup> IQAC meeting for Academic Session 2018-19 was held on 28<sup>th</sup> September 2019. The following members attended the meeting.

S. No	Name	Designation	Signature
1.	Dr. Lakshminarasaiiah	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Mr. G. Gopi	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. G. Vemkata Swamy	Librarian	
10.	Mr. S. Chota Reddy	Student member	
11.	Mr. S. Baba Fakruddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

The Chairperson welcomed the members for the sixth meeting followed by review presentation made by Coordinator of IQAC.



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The following points were discussed in the meeting:

## Agenda 1: Review of minutes of 5<sup>th</sup> IQAC Meeting

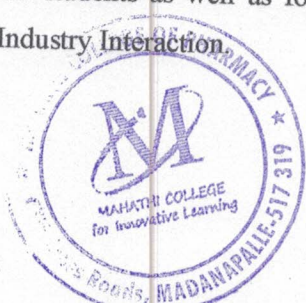
The 5<sup>th</sup> IQAC meeting was held on 24<sup>th</sup> March 2019 at 2:00 p.m. The minutes of meeting were readout by chairman and discussed by all IQAC members. These minutes of meeting of were approved by the IQAC members.

## Agenda 2: Action taken report on the decisions of the previous meeting 5<sup>th</sup> IQAC Meeting

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	To make regular follow up of E-Governance in administration for Administrative reforms	Software is implemented in all the departments and Administration for Faculty Profile, Student data, Lesson Plan and administrative activities. A review of performance of ERP system is required to be taken at regular intervals.
2.	To take regular follow up of activity conducted under EDC	Entrepreneurship Awareness camp is conducted.
3.	To discuss the Report cum feedback of External Academic Administrative Audit	The points of External Academic Administrative Audit were discussed in the HOD Meeting for further improvements.
4.	To focus on Improving Teaching learning skills of the faculties	All faculties are using various ICT Tools for teaching learning process. Faculties are encourage to attend various STTP/Workshops/Conferences for improvements of Teaching Learning Skills.
5.	To review the status and audits on Eco-friendly measures include steps to reduce consumptions of electrical energy	The eco-friendly measures such green audit and replacement by LED tube lights is already implemented. Further stress is given on optimizing the use of electricity.

## Agenda 3: To continue the Industry-Institute Interaction through Membership & MoU's

Enhancement of the Industry-Institute Interactions by increasing memberships and MoUs. This will be useful for students as well as for Institutional overall growth. It is decided to plan activities to be initiated for Industry Interaction.



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## Agenda 4: To focus on Improving Teaching learning skills of the faculties

The Coordinator of IQAC, raised the point about strengthen the activities related to teaching learning enhancement. All the HOD's agreed to conduct various Faculty and Staff Development Programs.

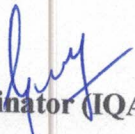
## Agenda 5: To enhance the Research culture activities to be carried out.


All HOD's are decided to plan workshops on IPR. It is decided to file the Patents in the coming academic session. It is also decided to encourage the faculties to apply for various research agencies for funding and also for publications of research articles in reputed journals.

## The conclusions of the meeting and proposed action plan (September 2019 – April 2020)

1. It is emphasized to develop the institute level software for academic and administrative reforms.
2. Focus to be given for increasing the Industry Institute Interaction.
3. To arrange the STTP/ Workshops/SDP for Improving teaching learning skill.
4. It is decided to apply for various funding agencies for research work and also apply for filling Patents.

IQAC Coordinator proposed the date for the next meeting and unanimously decided in the Second week of April 2020. The meeting ended with formal vote of thanks by IQAC Coordinator.

  
Coordinator (IQAC)

  
Principal  
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C.T.M. Cross Roads  
MADANAPALLE, Chittoor (Dt.) - 517 319

CC:

1. All committee members
2. Office



**IQAC**

**Minutes of meeting**

**A:Y-2018-19**

IQAC

Minutes of meeting

A:Y-2018-19

**THE FIFTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

**(IQAC)**

**(A. Y. 2018-19)**

**Date: 25.03.2019, Time: 2:00 P.M., Venue: Principal's Board Room**

**AGENDA**

1. Review of minutes of 4<sup>th</sup> IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To make regular follow up of E-Governance in administration for Administrative reforms
4. To take regular follow up of activity conducted under EDC.
5. To discuss the Report cum feedback of External Academic-Administrative Audit.
6. To focus on Improving Teaching learning skills of the faculties.
7. To review the status and audits on Eco-friendly measures include steps to reduce consumptions of electrical energy.



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Ref No.: MCPM/IQAC/2018-19/05



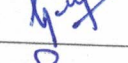





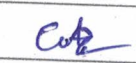




Date: 25/03/2019

## Internal Quality Assurance Cell (IQAC)

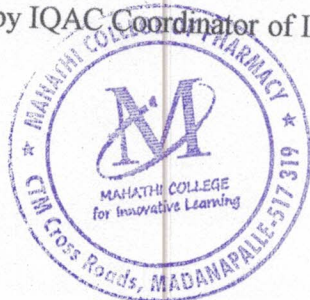
### Minutes of IQAC Fifth Meeting


#### Meeting 5 – 25.03.2019

The 5<sup>th</sup> IQAC meeting for Academic Session 2018-19 was held on 24<sup>th</sup> March 2019. The following members attended the meeting.

S. No	Name	Designation	Signature
1.	Dr. Lakshminarasaiiah	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Mr. G. Gopi	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. G. Vemkata Swamy	Librarian	
10.	Mr. S. Chota Reddy	Student member	
11.	Mr. S. Baba Fakruddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

The Chairperson welcomed the members for the fifth meeting followed by review presentation made by IQAC Coordinator of IQAC.



  
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The following points were discussed in the meeting:

**Agenda 1: Review of minutes of 4<sup>th</sup> IQAC Meeting**

It was informed that the 5<sup>th</sup> IQAC meeting was held on 24<sup>th</sup> March 2019 at 2:00 p.m. After going through the minutes of the fourth meeting it was approved by the IQAC members.

**Agenda 2: Action taken report on the decisions of the previous meeting 4<sup>th</sup> IQAC Meeting**

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	It is decided to implement software for academic and administrative reforms	Software is implemented in administration activities
2.	To follow the deadline of installation of CCTV facility for campus security.	Additional CCTV requirement is generated and work is in progress
3.	To sign the MoUs	Sign the MoUs
4.	To prepare the IIQA and its progress	IIQA is reviewed.
5.	It is decided to conduct Energy Audit to reduce the consumptions of electrical energy and Green Audit for eco-friendly measures.	It is decided to conduct Energy Audit to reduce the consumptions of electrical energy Audit for eco-friendly measures.

**Agenda 3: To make regular follow up of E-Governance in administration for Administrative reforms**

Software is implemented in administrative activities. All the Head of Departments also emphasized on digitization to improve the student's database such as attendance, marks statements, achievements, Training & Placements and higher education records.

IQAC Committee members supported the views of above members regarding the need of digitization required for integrating all academic and administrative activities.

**Agenda 4: To take regular follow up of activity conducted under Incubation Center**

Research activities to be initiated under EDC. It is decided to conduct various activities under Incubation center to enhance Multidisciplinary activities.

**Agenda 5: To discuss the Report cum feedback of External Academic-Administrative Audit**

The Chairperson of IQAC reminded here, to take follow up of External Academic-Administrative Audit and then it is decided to work on feedback of the audit so as to improve overall Academic and Administrative work.

**Agenda 7: To focus on Improving Teaching learning skills of the faculties**

Improving teaching learning enhancement activities. All the HOD's are decided to conduct various Faculty Development Programs to be conducted.

**Agenda 8: To review the status and audits on Eco-friendly measures include steps to reduce consumptions of electrical energy**


The various activities are decided to be planning to generate awareness among the staff about Eco-friendly measures. The review and audits on status of eco-friendly measure are taken in campus in order to reduce consumption of electrical energy, where Incandescent light bulbs and fluorescent tube-lights are to be replaced by cost effective, high efficient LEDs.

**The conclusions of the meeting and proposed action plan (April '18 – September '18)**

1. It is decided to rigorously implement upgraded software for academic and administrative reforms.
2. It is decided to conduct various activities under EDC to enhance Multidisciplinary activities.
3. To start working on Report cum feedback of External Academic-Administrative Audit
4. It is decided to conduct various activities to generate awareness among the staff/students about Eco-friendly measures.

IQAC Coordinator proposed the date for the next meeting and unanimously decided in the Third week of September 2019. The meeting ends with formal vote of thanks.

  
Coordinator (IQAC)

  
Principal  
MAHATHI COLLEGE OF PHARMACY  
C.T.M. Cross Roads  
MADANAPALLE, Chittoor (Dt.) - 517 319

CC:

1. All committee members
2. Office



**THE FOURTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**

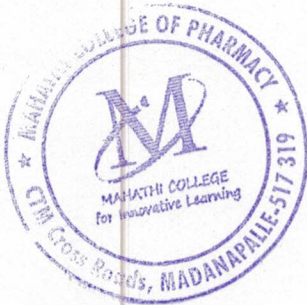
**(IOAC)**

**(A. Y. 2018-19)**

**Date: 18.09.2018, Time: 10.20 A.M., Venue: Seminar Hall**

**AGENDA**

1. Review of minutes of 3<sup>rd</sup> IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To initiate E-Governance in administration for Administrative reforms
4. To review the status of CCTV installation in Campus
5. To continue the Industry-Institute Interaction through Membership & MoU's
6. To decide road map for NAAC SSR Preparation and final submission
7. To review the status and audits on Eco-friendly measures include steps to reduce consumptions of electrical energy



**PRINCIPAL**  
**MAHATHI COLLEGE OF PHARMACY**  
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Ref No.: MCPM/IQAC/2018-19/04





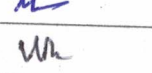
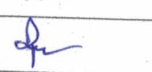

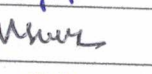
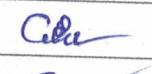

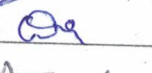
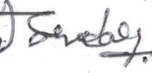
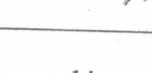
Date: 18/09/2018

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Fourth Meeting

#### Meeting 4 – 18.09.2018

The 4<sup>th</sup> IQAC meeting for Academic Session 2018-19 was held on 18<sup>th</sup> September 2018. The following members attended the meeting.


S. No	Name	Designation	Signature
1.	Dr. Lakshminarasaiiah	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Mr. G. Gopi	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. G. Vemkata Swamy	Librarian	
10.	Mr. S. Chota Reddy	Student member	
11.	Mr. S. Baba Fakruddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

The Chairperson welcomed the members for the fourth meeting of IQAC. The following points were discussed in the meeting:

#### Agenda 1: Review of minutes of 3<sup>rd</sup> IQAC Meeting

It was informed that the 3<sup>rd</sup> IQAC meeting was held on 29<sup>th</sup> March 2018 at 11.00 a.m. After going through the minutes of the third meeting it was approved by the IQAC members.



  
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**Agenda 2: Action taken report on the decisions of the previous meeting 3<sup>rd</sup> IQAC Meeting**

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	Internal administrative and academic Audits	Academic Audit Committee was formed.
2,	EDC Cell	EDC Cell was activated under the functional head committee of Entrepreneurship Development Cell. Innovative projects of students on different disciplinary and inter- disciplinary areas are suggested by the Cell.
3.	Infrastructure development as CCTV installation	Installation of CCTV facility in the campus is approved by members of Management and installations work is in Progress.
4.	NAAC SSR Criteria-wise Plan of Action	Individually all the criterion Incharge of NAAC were interacted with the fellow members of the NAAC team and submitted plan of action to NAAC Coordinators.

**Agenda 3: To initiate E-Governance in administration for Administrative reforms**

Digitization of administration is important and is needed for smooth functioning of administration activities like service record of the employees, Leave Records.

IQAC Committee members supported the views of above members regarding the need of digitization required for integrating all academic and administrative activities.

**Agenda 4: To review the status of CCTV installation in Campus**

The chairperson continued the status of Installation and networking of CCTV and informed that, installation will be completed earliest. All the Committee members agreed with the status of CCTV facility installation.

**Agenda 5: To continue the Industry-Institute Interaction through Membership & MoU's**

Committee recommended for exploring the possibilities of MoUs with various organizations.

**Agenda 6: To decide road map for NAAC SSR Preparation and final submission**

The Chairperson of IQAC reminded here, the status of criteria wise plan of action and follow-up of work in the last meeting. NAAC Coordinators along with Criteria heads should submit final SSR according to new framework and roadmap of submissions of IQA and NAAC SSR. Committee agreed

the Chairperson's point.

**Agenda 7: To review the status on Eco-friendly measures include steps to reduce consumption of electrical energy**


Committee suggested taking status of eco-friendly measure already taken in campus in order to reduce consumption of electrical energy, where Incandescent light bulbs and fluorescent tube-lights are to be replaced by cost effective, high efficient LEDs.

**The conclusions of the meeting and proposed action plan (October'18 – March'19)**

1. It is decided to implement software for academic and administrative reforms.
2. To follow the deadline of installation of CCTV facility for campus security.
3. To sign MoUs
4. To prepare the IIQA.
5. To initiate NAAC SSR Preparation
6. It is decided to conduct Energy Audit to reduce the consumptions of electrical energy and Green Audit for eco-friendly measures.

IQAC Coordinator proposed the date for the next meeting and unanimously decided in the Second week of March 2019. The meeting ends with formal vote of thanks.

  
Coordinator (IQAC)

  
Principal  
PRINCIPAL  
MAHATHI COLLEGE OF PHARMACY  
C.T.M. Cross Roads  
MADANAPALLE, Chittoor (Dt.) - 517 319

CC:

1. All committee members
2. Office



**THE THIRD MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Date: 29.03.2018, Time: 11.00 A.M., Venue: Seminar Hall**

**AGENDA**

1. Review of minutes of 2<sup>nd</sup> IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To decide the mode of ensuring the credibility of teaching-learning, its evaluation and outcome procedures through regular but internal academic, administrative audits on annual basis.
4. To decide about activities of EDC Cell
5. To decide on Eco-friendly measures include steps to reduce consumptions of electrical energy and Campus Security
6. To decide plan of action of NAAC SSR Preparation



**PRINCIPAL**  
**MAHATHI COLLEGE OF PHARMACY**  
C.T.M. Cross Roads  
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Ref No.: MCPM/IQAC/2017-18/03

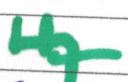



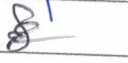

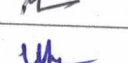



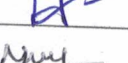
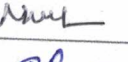
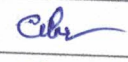
Date: 29 /03/2018

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Third Meeting

#### Meeting 3 – 29.03.2017

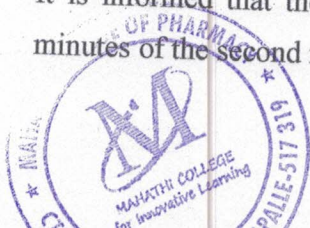
A 3<sup>rd</sup> IQAC meeting for Academic Session 2017-18 and is held on 29<sup>th</sup> March 2018. The following members attended the meeting.

S. No	Name	Designation	Signature
1.	Dr. Lakshminarasaiiah	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Mr. G. Gopi	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. G. Vemkata Swamy	Librarian	
10.	Mr. S. Chota Reddy	Student member	
11.	Mr. S. Baba Fakruddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

At the outset Coordinator (IQAC) welcomed all the Hon'ble members of the Internal Quality Assurance Cell (IQAC) to the 3<sup>rd</sup> meeting of the IQAC for the A.Y. 2017-18 and A.Y. 2018-19.

#### Agenda 1: Review of minutes of 2<sup>nd</sup> IQAC Meeting

It is informed that the 2<sup>nd</sup> IQAC meeting was held on 26<sup>th</sup> September 2017 at 2.00 pm and the minutes of the second meeting read and approved by the members.



  
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# MAHATHI COLLEGE OF PHARMACY

(Approved by AICTE, PCI, New Delhi & Affiliated to JNTUA, Ananthapuramu)

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## Agenda 2: Action taken report on the decisions of the previous meeting 2<sup>nd</sup> IQAC Meeting

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	Formulate functional head on Academics, Administrative, Students Affairs and Research committees	For efficient and periodic progress, respective functional heads are designated w.e.f. 30/12/2017.
2.	1 <sup>st</sup> National Conference	National Conference is organized. faculties and students participated in conference and presented papers
3.	Planning of Industrial visits, Industry Sponsored Projects, Expert lectures, Membership & MoU's	Signed MoU's, industrial Visit Organized and Expert lectures/Add on Course organized.
4.	Strengthening of students and Participation	Participated in various events.
5.	NSS - National Social Scheme Special Camp	National Social Scheme Special Camp was organized

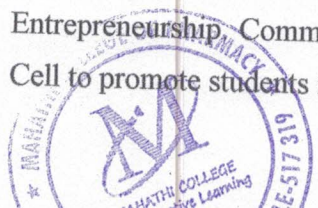
## Agenda 3: To decide the mode of ensuring the credibility of teaching-learning, its evaluation and outcome procedures through regular but internal academic, administrative audits on annual basis

In order to improve the academic and administrative performance of the Institution, the distinguished members discussed in depth the current status of academics, administrative procedures, and student activities.

The members advocated for conducting the internal administrative and academic audits of all the Departments.

## Agenda 4: To decide about EDC Cell

Suggested to take lead initiatives to promote innovation in student's projects and their Entrepreneurship. Committee recommended starting activities under Entrepreneurship Development Cell to promote students innovative ideas.



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**Agenda 5: To decide on Eco-friendly measures include steps to reduce consumptions of electrical energy and Campus Security**

Committee suggested that eco-friendly measure should take in campus in order to reduce consumption of electrical energy. Incandescent light bulbs and fluorescent tube-lights are to be replaced by cost effective, high efficient LEDs. Energy conservation can be achieved by optimum usage of lights and electrical appliances only when needed.

The chairperson continued with this concern and informed that CCTV facility is already available in Exam Section. He suggested a need to install CCTV facility in the campus.

All the Committee members agreed to install CCTV facility in the campus.

**Agenda 6: To decide plan of action for NAAC SSR Preparation**

Chairperson of IQAC suggested preparing a plan of action for NAAC SSR on all the Individual criterions. All Criterion heads should interact with their fellow members for preparation. The committee members recommended to the NAAC Coordinators to take the SSR preparation work.

**The conclusions of the meeting and proposed action plan (March'18 – October'18)**

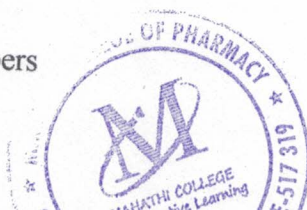
1. It is planned to conduct internal administrative and academic audits of all the Departments.
2. It is decided to start activities under Entrepreneurship Development Cell.
3. It is decided to install CCTVs in the Campus and Eco-friendly measures.
4. It is decided to prepare action plan for NAAC SSR Preparation and follow-up.


IQAC Coordinator proposed the date for the next meeting and unanimously decided in the Second week of September 2018. The meeting ends with formal vote of thanks.

  
Coordinator (IQAC)

CC:

1. All committee members
2. Office



  
Principal  
MAHATHI COLLEGE OF PHARMACY  
C.T.M. Cross Roads  
MADANAPALLE, Chittoor (Dt.) - 517 319

**IQAC**

**Minutes of meeting**

**A:Y-2017-18**

IQAC

Minutes of meeting

A:Y-2017-18

**THE SECOND MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**


(A. Y. 2017-18)

**Date: 26.09.2017, Time: 2.00 P.M., Venue: Seminar Hall**

**AGENDA**

1. Review of minutes of 1<sup>st</sup> IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic, administrative, research and extension activities on regular basis.
4. To decide about First National conference
5. To strengthen the Industry-Institute Interaction through Collaboration, Membership & MoU's
6. Strengthening of student associations and their participation in National Events
7. To decide incorporate extension activities under the program of NSS



  
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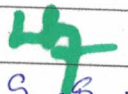


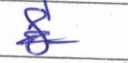
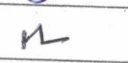
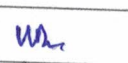


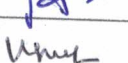
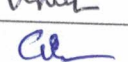

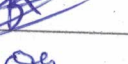
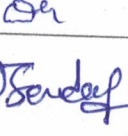
RefNo.: MCPM/IQAC/2017-18/02

Date: 26/09/2017

**Internal Quality Assurance Cell (IQAC)**  
**Minutes of IQAC Second Meeting**

**Meeting 2 – 26/09/2017**

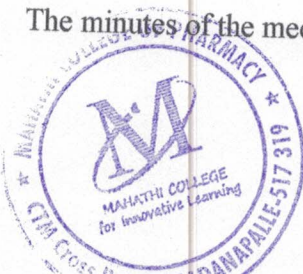
The 2<sup>nd</sup> IQAC meeting for Academic Session 2017-18 is held on 26<sup>th</sup> September 2017. The following members attended the meeting.

S. No	Name	Designation	Signature
1.	Dr. Lakshminarasaiah	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	
3.	Mr. G. Gopi	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. G. Vemkata Swamy	Librarian	
10.	Mr. S. Chota Reddy	Student member	
11.	Mr. S. Baba Fakuuddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

The Chairperson Dr. Lakshminarasaiah welcomed the members for the second meeting of IQAC. The following points were discussed in the meeting:

**Agenda 1: Review of minutes of 1<sup>st</sup> IQAC Meeting**

The minutes of the meeting held on 16/03/2017 are approved by the Council.





MAHATHI COLLEGE  
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# MAHATHI COLLEGE OF PHARMACY

(Approved by AICTE, PCI, New Delhi & Affiliated to JNTUA, Ananthapuramu)

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Fax : 08571-288889, Mob : + 91 9490999782  
email : mahathicollegeofpharmacy@gmail.com

## Agenda 2: Action taken report on the decisions of the previous meeting 1st IOAC Meeting

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	Mission, Vision and Core Values of Institution and all Departments	The Vision, Mission, and Core Values statements of Institution and Departments are finalized The statements are approved by members of Management.
2,	Registration and organization of Alumni Meet	1 <sup>st</sup> Alumni Meet was organized and alumni attended the meeting. The alumni designated the office bearers of the association.
3.	1 <sup>st</sup> National Conference	National Conference was organized. Faculties and students participated in a conference and presented papers.
4.	Planning of Transport facility	Hire contract for one Buses (40 +1 seater capacity each) sanctioned by the members of Management and buses started the service.
5.	NSS activities	Activities successfully conducted under NSS.

## Agenda 3: To work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic, administrative, research and extension activities on regular basis

Chairperson of IQAC is emphasized on academic mechanism required for efficient and periodic progress. All committee members discussed the current status of administrative processes and recommended strongly the decentralization of academics and administrative activities. Members also stressed on enhancing teaching-learning process in various departments. Guardian faculty members need to attend personal problems of students along with their academic problems.

The members suggested designating functioning heads for Academics, Administrative, Students Affairs and Research and Development committees.

## Agenda 4: To decide about First National conference

To continue the research culture, Chairperson and Coordinator proposed to organize 2<sup>nd</sup> National Conference before the committee. Committee agreed to organize 1<sup>st</sup> National Conference.

## Agenda 5: To strengthen the Industry Institute Interaction

Committee recommended increasing the frequency of Industrial visits, Expert lectures, and Industrial exposure training from Industry persons; Membership & MoU's to explore the various practical



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aspects of industrial development to the students.

**Agenda 6: Strengthening of students associations and their participation in National Events**

The Chairperson discussed the various aspects of strengthening of Students Association and Club activities to promote their participations in various events.

**Agenda 7: To incorporate extension activities under the program of NSS**


Alumni suggested organizing more extracurricular activities under NSS Club. All Committee members decided to plan more activities in National Social Scheme Special Camps etc.

**The conclusions of the meeting and proposed action plan (September'17– March'18):**

1. It is decided to formulate functional heads for Academics, Administrative, Student Affairs and Research & Development.
2. It is decided to conduct Second Institutional and First National Conference on relevant topics and some recent advancement in Pharmaceutical Sciences for promoting research culture.
3. Planning of more Industrial visits, Expert lectures, and Industrial exposure training to students.
4. It is decided to continue the participation of students in upcoming National technical events viz. for strengthening of students.
5. It is decided to plan more activities under National Social Scheme Special Camp.

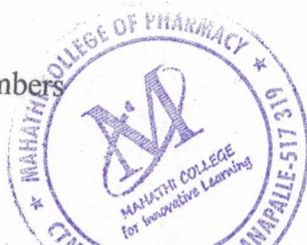
IQAC Coordinator informed the date for the next meeting and it is unanimously decided in the third week of March 2018. The meeting ended with a formal vote of thanks.

  
Coordinator (IQAC)

  
Principal  
MAHATHI COLLEGE OF PHARMACY  
C.T.M. Cross Roads  
MADANAPALLE, Chittoor (Dt.) - 517 319

CC:

1. All committee members
2. Office



## Internal Quality Assurance Cell (IQAC)

### THE FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)


(A. Y. 2017-18)

Date: 16.03.2017, Time: 11.30 A.M. Venue: Principal Cabin

### AGENDA

1. Framing of Mission, Vision and Core Values of Institution and all Departments
2. Discussion on registration and organization of Alumni Meet
3. Framing of Research policies for promoting research culture and organization of Conferences/Workshop/STTP etc.
4. Planning of Transport facility for non-residential students
5. Planning of NSS activities



  
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RefNo.: MCPM/IQAC/2017-18/01

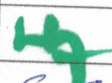
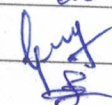
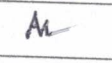
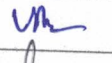

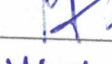
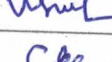


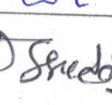
Date: 16 /03/2017

## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC First Meeting

#### Meeting 1 – 03.08.2017

The 1<sup>st</sup> meeting of IQAC was held at 11.30 a.m. on 16 /03/2017 in Principal Cabin. The following members were present.

S. No	Name	Designation	Signature
1.	Dr. Lakshminarasaiah	Principal and Chairperson	
2.	S. Sreevani	Member- Secretary	S. Sreevani
3.	Mr. G. Gopi	IQAC Coordinator	
4.	Dr. P. Senthil Kumar	HOD-Pharmaceutical Chemistry	
5.	Dr. M. Muthukumaran	HOD-Pharmaceutics	M
6.	Mr. V. Suresh	HOD-Pharmacy Practice	
7.	Dr. V. Palanivel	HOD-Pharmacology	
8.	Mr. E. Vijaya Bhaskar Reddy	Administrative officer	
9.	Mr. G. Vemkata Swamy	Librarian	
10.	Mr. S. Chota Reddy	Student member	C
11.	Mr. S. Baba Fakuuddin	Alumni	
12.	Mr. K. Diwakar	Alumni	
13.	J. Sambhi Reddy	Executive Director, Hetero Drugs Limited, Hyd	

The meeting started on a welcome note by IQAC Coordinator, followed by his Presentation on objectives which include basic purposes, activities, and function of IQAC. The IQAC Coordinator proposed to conduct the IQAC meeting twice in an academic year.

The Chairperson Dr. Lakshminarasaiah requested all the members for open house discussion on academic excellence.

**Agenda 1: Framing of Mission, Vision and Core Values of Institution and all Departments**

IQAC chairman felt that mentoring all faculty members, as well as students, are needed and more experts from outside should be involved in teaching-learning process.

Industrialist shared his experiences about quality circle in the industry and expressed those similar quality circles can be formed in department and support sections of our Institute.

Faculty member expressed that there is no substitute to hard work and it's required to achieve overall development of Institute. Concrete steps and path needed in all direction for achieving quality excellence.

So, first Mission and Vision of Institute should be framed for setting quality benchmark.

**Agenda 2: Registration and organization of Alumni Meet**

In addition to the academics feedbacks taken from students, parents and employers, alumni interaction is equally important.

The teams suggested with the permission of chair to collect the alumni feedback and organize alumni meet.

**Agenda 3: Framing of Research policies for promoting research culture and organization of Conferences/Workshop/STTP etc.**

Suggested that research culture should inculcate in academics and Industry-Institute interaction is to be strengthened.

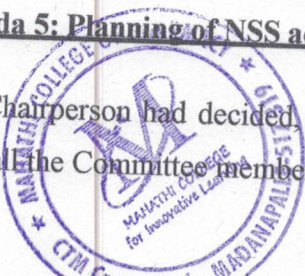
Opinion that academic policies are need to be revised and related activities definitely promoting research culture.

**Agenda 4: Planning of Transport facility for non-residential students**

All head of departments informed that non-residential students have a problem about traveling to reach campus on time due to poor public transport service. The suggestion of transport facility is preferably Bus service and agreed by all the members.

**Agenda 5: Planning of NSS activities**

The Chairperson had decided to conduct NSS activities in near future on the basis of suggestions from all the Committee members.




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**The conclusions of the meeting and proposed action plan (March'17 – September'17):**

1. Framing of Mission, Vision and Core Values of Institution and all Departments
2. It is planned to conduct 'Alumni Meet' yearly and decided to register Alumni Association
3. It is decided to conduct National Conference to promote research culture.
4. It is decided to arrange Bus facility for non-residential students as well as faculties and staff.
5. It is planned to conduct NSS activities under NSS.

IQAC Coordinator informed the date for the next meeting and it is unanimously decided in the Second week of September 2018. The meeting ended with a formal vote of thanks.

  
Coordinator (IQAC)

  
Principal  
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CC:

1. All committee members
2. Office

